

A. Contents of the application file for citizens of third countries (NON EU)

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| 1. | Appendix 1 | Application form for admission in the academic year 2024–2025, dated and hand-signed; |
| 2. | Appendix 2 | Declaration, dated and hand-signed; |
| 3. | Appendix 3 | Personal data processing agreement (dated and hand-signed); |
| 4. | CV Europass | CV Europass or an equivalent CV written in the intended language of instruction – English: http://europass.cedefop.europa.eu/ro/documents/curriculum-vitae/templates-instructions ; |
| 5. | Letter of intent | approximately 1-2 pages; |
| 6. | Study diplomas or the equivalent (according to Appendix 5) | <ul style="list-style-type: none"> • copy and legalized translation, authenticated by the competent authorities in the issuing country; ❖ Attention! Information about legalisation of study documents in the section How must be legalized the required based on the issuing country? |
| 7. | Transcript of Baccalaureate (as the case may be) | <ul style="list-style-type: none"> • copy and legalized translation, authenticated by the competent authorities in the issuing country; ❖ Attention! Information about legalisation of study documents in the section How must be legalized the required based on the issuing country? |
| 8. | High school transcripts for 9th to 12th /13th grade | <ul style="list-style-type: none"> • copy and legalized translation, authenticated by the competent authorities in the issuing country; ❖ Attention! Information about legalisation of study documents in the section How must be legalized the required based on the issuing country? |
| 9. | Study documents that allow access to university studies in the country of origin (according to Appendix 5) | <p>Example: Pruebas de Aptitud para el Acceso a la Universidad, calificación Apto din Spania; Panellines Exetaseis – certificate for the national high school examinations in Greece; Scholastic Aptitude Test (SAT) or ACT from U.S.A., etc.</p> <ul style="list-style-type: none"> • copy and legalized translation, authenticated by the competent authorities in the issuing country; ❖ Attention! Information about legalisation of study documents in the section How must be legalized the required based on the issuing country? |
| 10. | Birth certificate | <ul style="list-style-type: none"> • copy and legalized translation, authenticated by the competent authorities in the issuing country; • If the applicant’s family name and given name on the Diploma are not identical with the family name and the given name which appear on the birth certificate, the applicant must submit an authenticated explanatory note; ❖ Attention! Information about legalisation of study documents in the section How must be legalized the required based on the issuing country? |
| 11. | Photocopies of passport pages 1 - 4 | The passport must be valid at least for 6 months after the application submission date. |

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| | | (Photocopies of identity cards are not accepted!) |
| 12. | Medical certificate | <p>The medical certificate must be issued in Romanian, English or French and must include all the examinations below:</p> <ul style="list-style-type: none"> • General clinical examination, • Ophthalmological examination, • E.N.T. examination, • Neurological examination, • Psychiatric examination. <p>The certificate must be issued within the last 6 months, must contain information on any chronic conditions of the candidate, must be signed and sealed by the family doctor or by specialist who consulted the candidate and bear the stamp of the health establishment issuing the medical certificate.</p> |
| 13. | Psychological certificate | <p>The psychological examination is mandatory for the applicants of the Faculty of Medicine and for the applicants Faculty of Dental Medicine.</p> <p>One of the following tests is recommended and considered an advantage for the evaluation:</p> <ul style="list-style-type: none"> • NEO Personality Inventory Revised - NEO PI R; • Young Schema Questionnaire, short form (YSQ-S1 or YSQ-S3). <p>The University offers the possibility to take the psychological test online. Interested candidates can send an email to schedule an appointment to Conf. dr. Codruța Popescu at the following email address: psychology@elearn.umfcluj.ro.</p> |
| 14. | Language proficiency certificate | <p>For the programs of studies with teaching in English and French, by submitting to the candidate's file a Language Proficiency Certificate of minimum B2 level, internationally recognized, issued by accredited institutions.</p> <p>Candidates coming from countries where the official language of the state is the language of study are excluded.</p> <p>UMF "Iuliu Hațieganu" Cluj-Napoca will organize language proficiency exams for the admission 2024, starting with June 2024.</p> <p>Supplementary information on section „How can applicants demonstrate their language proficiency?”</p> |
| 15. | Application requesting the issuing of the Letter of Acceptance on a Course of Study | <p>The application form can be downloaded from:</p> <p>http://www.umfcluj.ro/images/fisiere/studinternazionali/2020/Anexa_2_Cerere.docx</p> <p>Please attach a 2,5/3,5 cm photo on the completed application form, before scanning.</p> |
| 16. | Proof of payment | <p>The proof of payment of the non-refundable file processing fee must be uploaded on the platform.</p> |

How must be legalized the required documents (study documents and birth certificates) based on the issuing country?

A. Legalisation of study documents issued by the authorities of the European Union, EEA and Swiss Confederation Member States is carried out according to the requirements of the Ministry of Education:

- Copies of the study documents issued by the authorities of the Member States of the European Union, the EEA, and the Swiss Confederation (**except Greece, Italy, Spain, Portugal and Cyprus**) must be legalised by the competent authorities of the issuing countries.

The Hague Apostille is not required.

If the study documents are issued in languages other than Romanian, English or French, their translations must be **notarised**.

- The study documents issued by Greece, **Italy, Spain, Portugal, and Cyprus must be Hague Apostille authenticated.**

The authentication of the study documents with Hague Apostille is carried out as follows: the ORIGINAL document (baccalaureate diploma, baccalaureate transcript) is apostilled, and 1 translation of the original apostilled document is legalised/apostilled.

If the study documents are issued in languages other than Romanian, English or French, their translations must be **notarised**.

Attention! Translations made in Greece must be legalised by the Ministry of Foreign Affairs in Greece or authenticated with the Hague Apostille.

B. Legalisation of study documents and birth certificates issued by authorities of a third country (NON-EU) is carried out according to the requirements of the Ministry of Education:

- For the [States Parties to the Hague Apostille Convention](#), the study documents subject to the equivalence/recognition and the birth certificates must be authenticated with [the Hague Apostille](#) by the competent authorities of the issuing countries.
- For [States which are NOT Parties to the Hague Apostille Convention](#), the study documents and birth certificates must be authenticated by the Ministry of Foreign Affairs in the issuing country and the Romanian Embassy in the issuing country OR by the Ministry of Foreign Affairs of the issuing country and the Embassy of the issuing country in Romania and the Ministry of Foreign Affairs in Romania.

For countries where there are no diplomatic missions of Romania or which don't have diplomatic missions in Romania, **the study documents** will be stamped by the Ministry of Education and the Ministry of Foreign Affairs in the issuing country.

The exemption from super-legalization is permitted, according to the law, according to an international treaty to which Romania is a party or on the basis of reciprocity.

Diplomas issued in the Republic of Moldavia do not require the Apostille or super-legalization. Diplomas issued before 2008 (and diplomas issued after 2008 which cannot be verified through the portal) will be joined by a Certificate of authenticity in original issued by the Ministry of Education of the Republic of Moldavia.